



DOUGLAS COUNTY

COMMUNITY DEVELOPMENT DEPARTMENT

1594 Esmeralda Avenue, Post Office Box 218,

Minden, Nevada 89423

TEL (775) 782-6224 or 6225 * FAX (775) 782-9007

building@douglasnv.us / www.douglascountynv.gov

For Office Use Only

Date

Received By

Allocation Number

BUILDING PERMIT ALLOCATION APPLICATION

The following application form is provided for persons to submit an **Allocation** to secure a Building Permit with Douglas County (Valley only) see [Title 20.560](#). As an applicant, you must complete this form and incorporate all requested information, as prescribed by the submittal requirements, before the application is accepted by the Community Development Department. By completing this application you are also confirming you have read Title [20.01.100 Right to Farm](#).

| | |
|---|--|
| APPLICATION TYPE: (CHECK ALL THAT APPLY): | |
| <input type="checkbox"/> Allocation, Individual Pool (1-4) <input type="checkbox"/> Allocation, Project Pool (5+) <input type="checkbox"/> Allocation Transfer <input type="checkbox"/> Time Extension | <input type="checkbox"/> Permanently Affordable Dwelling Unit(s) _____ (# of units) <input type="checkbox"/> Agricultural Exemption |
| <i>Note: Each allocation request requires the submittal of a separate application</i> | |
| PROJECT LOCATION/INFORMATION: | |
| Street Address (if available): | |
| Assessor's Parcel Number(s): | Acreage: |
| Town/GID (if applicable): | Regional/Community Plan: |
| Floodplain: | |
| Zoning (current): | Master Plan Land Use (current): |
| PROJECT DESCRIPTION: | |
| Description of Request: | |
| 1) Request for _____ allocation(s). 2) Request to transfer _____ allocation(s). Please attach a justification statement describing the circumstances under which the transfer is being sought. (20.560.140) | |
| Assessor's Parcel Number(s) used for agricultural exemption and acreage amount (if applicable): | |
| _____ _____ | |
| <i>Note: If more than 4 parcels are used, please list on a separate sheet attached to this form.</i> | |
| Verification of exemption (if applicable): | |
| <input type="checkbox"/> Recorded deed restrictions on parcels <u>or</u> <input type="checkbox"/> Approved affordable housing agreement <input type="checkbox"/> Assessor parcel number(s) on hold | |
| Initials | Date |

Note: Upon review of this application, Douglas County may require additional documentation and/or applications.

| APPLICANT INFORMATION: | | | | | |
|------------------------|--------|------|---|--------|------|
| Owner | | | Owner's Agent (must provide relationship disclosure documentation) | | |
| Name: | | | Name: | | |
| Address: | | | Address: | | |
| City: | State: | Zip: | City: | State: | Zip: |
| Phone: | | | Phone: | | |
| Email: | | | Email: | | |

A. LETTER OF AUTHORIZATION

This letter shall serve to notify and verify that I/we am/are the legal owner(s) of the property being considered under this application and do hereby authorize the above representative to file and represent my/our interest in this application.

I/we am/are the legal owner(s) of said property; have read the foregoing Letter of Authorization and know the contents thereof; and so hereby certify (or declare) under penalty of perjury under the laws of the State of Nevada that the information contained in this application is true and correct.

OWNER(s) of RECORD: (Include extra sheets if necessary)

| | | |
|--------------|-----------|-------|
| _____ | _____ | _____ |
| Printed Name | Signature | Date |
| _____ | _____ | _____ |
| Printed Name | Signature | Date |

Note: For permits requiring a public hearing, this application must include the names of all owners and, if a corporation, all stockholders and officers (Douglas County Code 20.04.010).

I certify under penalty of perjury that I am the applicant and that the foregoing statements and answers contained herein and the information herein submitted, are in all respects true and correct.

B. Owner's Agent (must provide relationship disclosure documentation):

| | | |
|--------------|-----------|-------|
| _____ | _____ | _____ |
| Printed Name | Signature | Date |