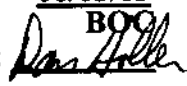


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**DOUGLAS COUNTY ADMINISTRATIVE  
POLICIES AND PROCEDURES**

**NUMBER:** 300.01  
**EFFECTIVE DATE:** 10/26/89  
**REVISED:** 06/05/03  
**AUTHORITY:** BOC  
**COUNTY MANAGER:**   
**PAGE:** 1 OF 1

**SUBJECT: CASHIERING ORDINANCE SUMMARY**

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- I. BRIEF DESCRIPTION:** To outline procedures and policies regarding Cashiering Ordinances.
- II. PROCEDURE/POLICY:** See attached Ordinance No. 504.
- III. RESPONSIBILITY FOR REVIEW:** This policy will be reviewed on an annual basis by the Chief Deputy Treasurer.

6/12/03