



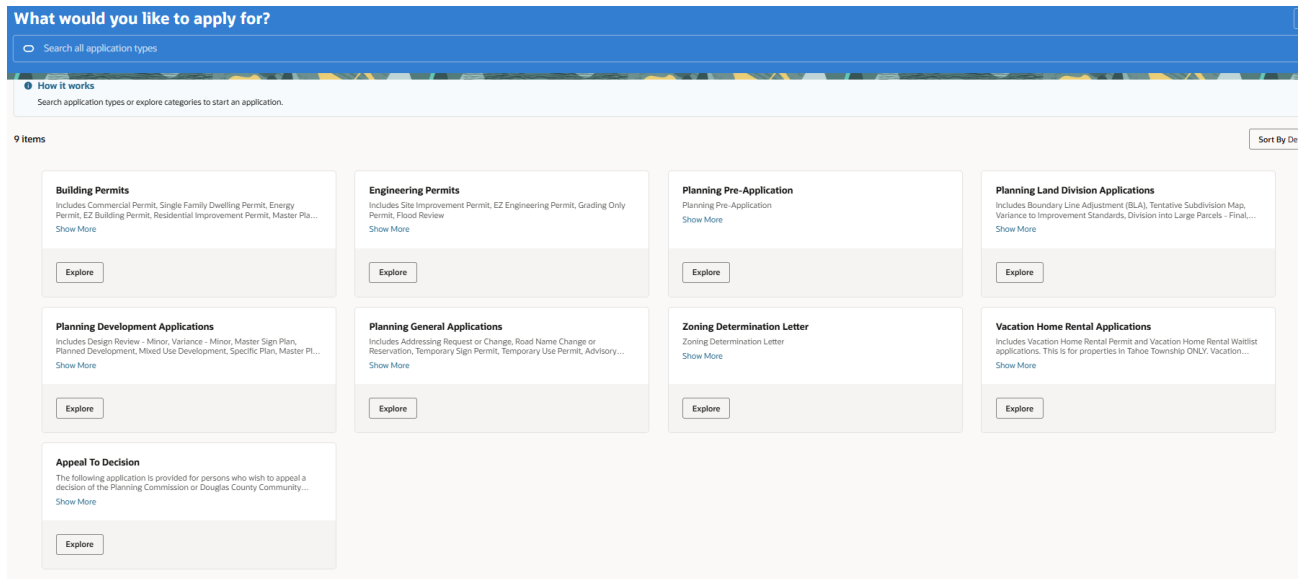
Public User Homescreen Overview

Sign in to OPAL.

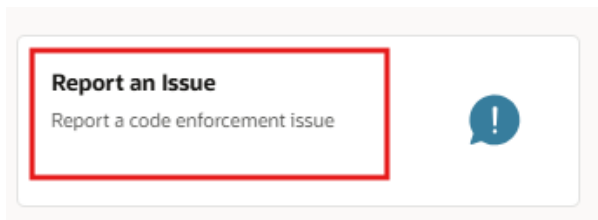
<https://ibaxqy.fa.ocs.oraclecloud.com/fscmUI/redwood/license-permit-self-service/public-user/home>

How to Apply

1. Click on the **Apply** button to submit an application.
 - a. You can apply for Permits (Building and Engineering), Planning applications and Vacation Home Rentals.

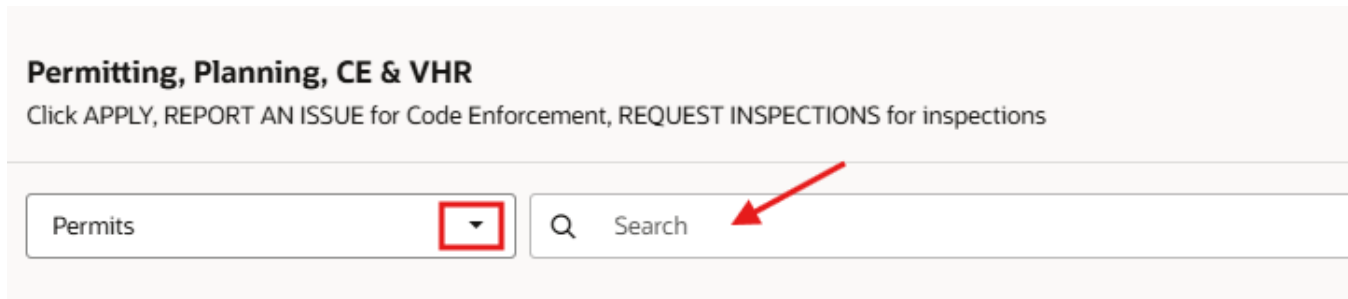


- b. You can submit for a Code Enforcement Issue by clicking on Report an Issue;

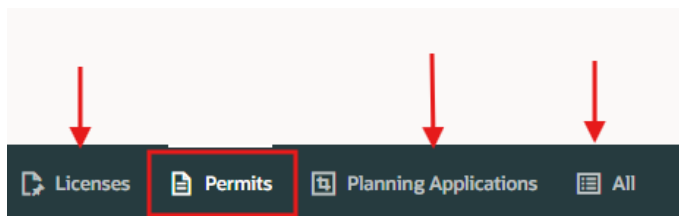


Searching for submitted applications (all)

2. Click the arrow next to Permits to search for a different module.
 - a. Type an address in the search bar; this does not show pending, only submitted.

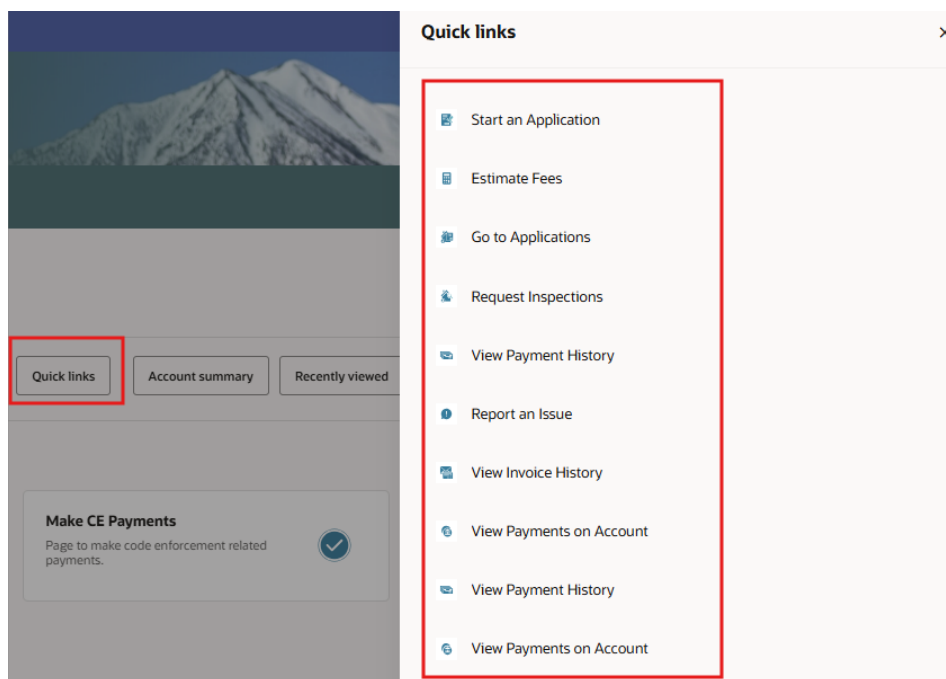


- b. It automatically takes you to “Permits”. At the bottom of the screen you can choose Licenses, Permits, Planning Applications or All.



Quick Links

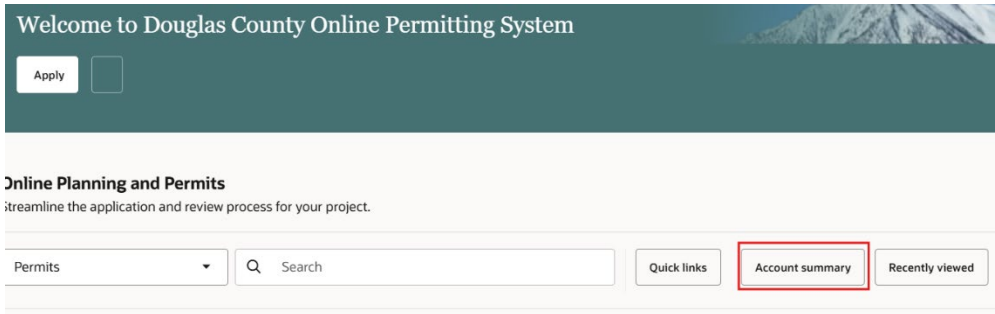
3. Click on **Quick Links**



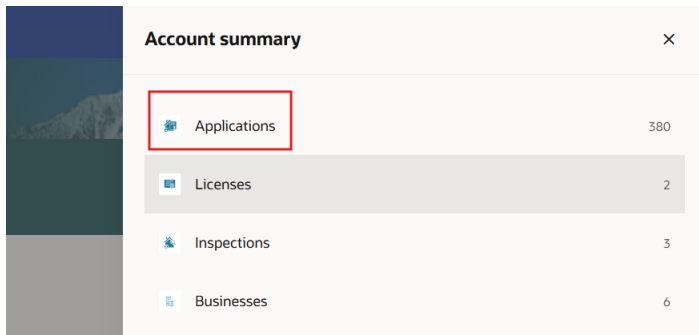
Account Summary

Searching for applications (If you are on the contact list or applicant)

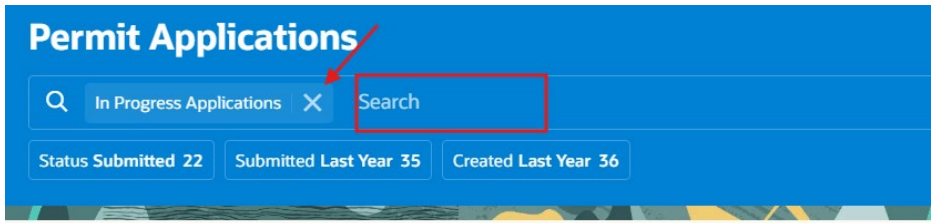
- 4. Click on **Account Summary**.



- a. Click on **Applications, Licenses, Inspections or Businesses** to view applications you are connected to



- b. If you click on the **“X”** it will remove **“In Progress Application”**
- c. Type **pending** in the search area or leave blank to see all

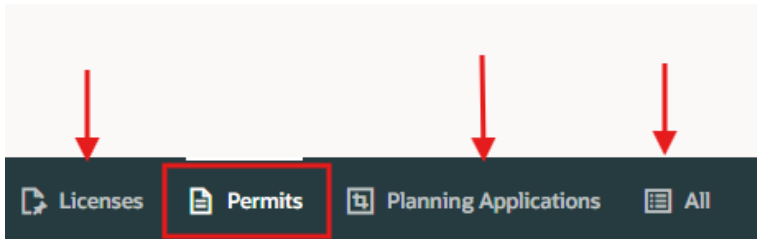


Application ID	Application Type	Status	Conditions	Relationship Type	Relationship Details	Property
2026-DB-EZ-0294	EZ Building Permit	Finald				1594 ESMERALDA AV, Minden, Nevada 89423
2026-DE-SIP-0011	Site Improvement Permit	Void				
2026-DE-SIP-0012	Site Improvement Permit	Void				

d. If you have any applications, they will display. **Click on the one you want to access or continue.**

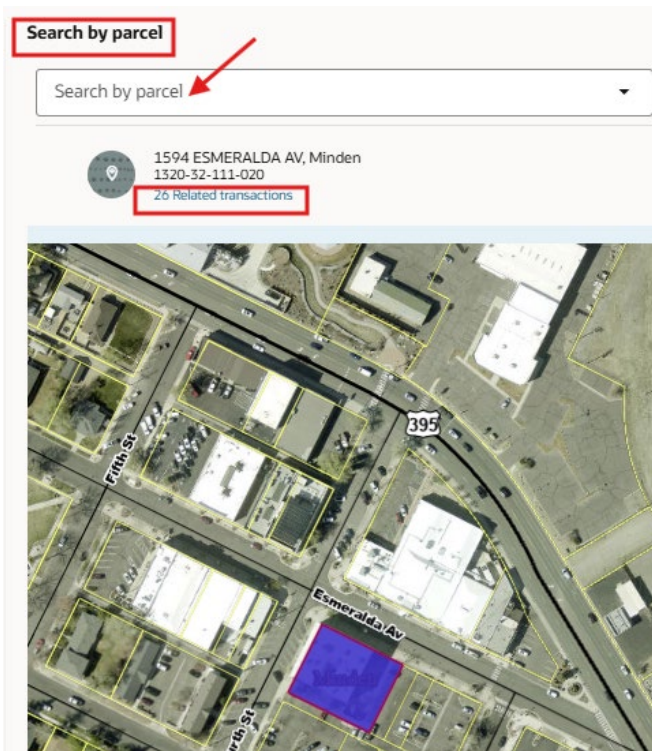
Application ID	Application Type	Status	Conditions	Re Ti
2025-DE-FR-0008	Flood Review Application	Pending submittal		
2025-DE-FR-0007	Flood Review Application	Pending submittal		
2025-DE-EZ-0017	EZ Engineering Permit	Pending		
2026-DB-SFD-0004	Single Family Dwelling	Void		

5. It automatically takes you to “Permits”. At the bottom of the screen you can choose Licenses, Permits, Planning Applications or All.



Search for Parcel

6. Type in the Address or Parcel number
 - a. Click on the related transactions link
 - b. If you are a contact on the permit/application or the applicant, you can see most of the details
 - c. If you are the general public, you can see basic details



Location Information ×
1320-32-111-020

All (26) Permits (22) Planning and Zoning (2) Business Licenses Projects Code Enforcement (2)

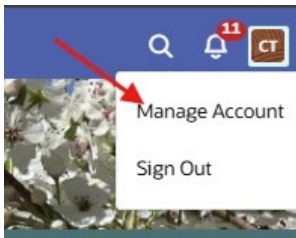
Plan Review
2026-DB-MAS-0006 ←
Master Building Plans
1594 ESMERALDA AV Permits

Plan Review
2026-DB-MAS-0006
Master Building Plans
1594 ESMERALDA AV Permits

Plan Review
2026-DB-MAS-0008
Master Building Plans
1594 ESMERALDA AV Permits

Manage Account

7. You can change your account information and add contacts to your account



Explore Your County

8. Search by map or address

Explore Your County

View property and permit information on a map.



Request Inspections

9. Request Inspections if you are a contact on the permit/application

Request Inspections

Ensure compliance with regulations and standards.



Make CE Payments

10. Make Code Enforcement Payments

Make CE Payments

Page to make code enforcement related payments.

